

**IN-WATER POWER BOAT SHOW, INC.
1650 Market Street, 36th Floor
Philadelphia, PA 19103**

Dear Exhibitor:

**Please read the following instructions carefully.
There are some changes since previous shows.**

**We appreciate your cooperation and wish you
much success at the show.**

Thank you.

**Sincerely,
In-Water Power Boat Show, Inc.**



**THE 29th ANNUAL ATLANTIC CITY IN-WATER
POWER BOAT & BROKERAGE YACHT SHOW**

SEPTEMBER 7- 10, 2017

o EXHIBITOR INSTRUCTIONS o

PAYMENT OF SPACE BALANCE: No one will be allowed to move in unless his/her balances have been paid by August 18th, 2017. There will be no exceptions. If you wish to pay by credit card, please call us at 215-732-8001.

SHOW HOURS:

Thursday & Friday 11am-6pm

Saturday 10am-6pm

Sunday 10am-6pm

*******MANDATORY: ALL BOAT DEALERS ARE REQUIRED TO PROVIDE SHOW MANAGEMENT WITH A DIAGRAM OF THEIR DISPLAY SPACE NO LATER THAN AUGUST 18, 2017.**

BOAT DEALERS IN WATER SET-UP TIMES:

E & F Piers: Tuesday, September 5th, starting at 8am until 6pm.

E & F Piers: Wednesday, September 6th, starting at 8am until 6pm.

E & F Piers: Thursday, September 7th, starting at 8am until 10am.

Vendors need to bring their own carts. No carts will be supplied by Farley State Marina.

BOOTH EXHIBITORS (10'X9') SET-UP TIMES:

Wednesday, September 6th, starting at 10am until 7pm.

Thursday, September 7th, starting at 7am until 9am.

Vendors need to bring their own carts. No carts will be supplied by Farley State Marina.

Marine Office working channel is **65 ALPHA**.

MOVE-OUT SCHEDULE: Move out days are:

Sunday, September 10th, 6:30pm to 11pm

Monday, September 11th, 8am to 3pm

*****ALL BOATS MUST BE OUT OF THEIR SLIPS BY MONDAY AFTERNOON, SEPTEMBER 11TH, 2017 AT 3:00 P. M., OR THE MARINA WILL CHARGE YOU FOR EACH DAY YOUR BOAT IS DOCKED THERE.**

LOADING/UNLOADING AREAS:

All vehicles must be removed from exhibit area as soon as they are unloaded. Vehicles are not permitted to remain after they have been unloaded.

CREDENTIALS: The enclosed form must be completed and returned to:

In-Water Power Boat Show, Inc.
1650 Market Street, 36th Floor
Philadelphia, PA 19103
FAX: 215-732-8266
EMAIL: gillwill@comcast.net

THIS FORM MUST BE RETURNED NO LATER THAN AUGUST 18TH, 2017.

PLEASE RETURN FORM AS SOON AS POSSIBLE. You will be able to pick up your credentials (Working Passes) at the Registration Table. **Booth exhibitors (9' x 10')** are allowed **4** Working Passes. **Marine Industry Tent exhibitors (20' x 20')** are allowed **8** Working Passes. **Boat Dealers (in-water displays)** are allowed **10** Working Passes. Please fill in the form with **ONLY the name of employees who will be working in your exhibit. No one under the age of sixteen will be issued a working credential.** If you desire more than the allowed number of working passes, you may purchase them at the Registration Table for \$5.00 per working credential.

*******INSURANCE:**

MANDATORY. Every **exhibitor** must provide In-Water-Power Boat Show, Inc. **Insurance naming In-Water Power Boat Show, Inc. to their liability coverage for any claims or occurrences that take place relating to the exhibitors activities at the show by AUGUST 18TH, 2017.** Riders to existing policies for personal liability and property damage can be obtained through your insurance agent. Please have them faxed to Jerry Flaxman at 215-732-8266. **YOU WILL NOT BE ABLE TO SET UP YOUR EXHIBIT IF WE DO NOT HAVE YOUR CERTIFICATE.**

PHONE SERVICE: Please call Verizon at 1-800-427-9977, to get your hook up.

MESSAGES: Exhibitors will not be called to the telephone. Please do not have personal calls made to the Show Office or Marina Office. Also, make sure your clientele have cell phone numbers to reach you at your display.

*******PARKING:** Parking facilities are available onsite at Golden Nugget Atlantic City. **FREE Self-Parking is available in enclosed lot. DO NOT PARK YOUR VEHICLE ALONG THE STREET FOR ANY REASON OR YOU WILL BE TOWED.**

SECURITY: The In-Water Power Boat Show, Inc, will provide Security. We suggest covering or securing all small items. Any customer purchasing merchandise and removing it from the Show must be given a sales slip. If you have any valuable items in your vehicle during move-in, do not leave them unattended.

VIDEO TAPE PLAYERS, MOVIE PLAYERS, and AMPLIFIERS: Use of this equipment must not interfere with other exhibitors.

STAYING ON BOATS OVERNIGHT: Any exhibitor staying overnight on a boat must get a pass from the Marina Office and check in and out at the main gate. The exhibitor must notify a security guard of this.

SAFETY INSPECTION: A SAFETY INSPECTION WILL BE CONDUCTED BY SHOW MANAGEMENT EACH DAY. If necessary, the exhibitor is required to correct any safety hazard. Boarding devices, signs and other exhibit materials placed on the dock must not protrude more than 24” from the edge of the dock. Exhibitors should keep in mind that during peak hours the docks are very crowded, and materials placed on them may be a safety hazard to the show visitors, other exhibitors and yourself.

BOATS IN WATER: All in water exhibitors must provide their own dock lines and extension cords.

ELECTRIC: You must provide your own “Y” adapter and bring your own extension cords. Under no circumstances can any booth plug into a berth holder’s electric.

- 1) E PIER 50 AMP Service available
- 2) F PIER 50 AMP Service available

WARNING: The Farley State Marina regulations prohibits exhibitors from drilling holes, nailing or attaching anything to the docks or piers, or pilings, or altering them in any way. Failure to abide by this rule will result in expulsion from the show and being billed by the Farley State Marina for any damage or repairs.

SHOW DECORATOR: please call Vista Convention Services at 609-485-2421, for all your decorating needs. (i.e. rugs, more tables, more chairs, etc.)

ACCOMODATIONS:

**FOR GOLDEN NUGGET ATLANTIC CITY
EXHIBITOR ROOM RESERVATIONS**

THERE ARE ONLY A LIMITED NUMBER OF ROOMS WHICH ARE SUBJECT TO AVAILABILITY. ALL **RESERVATIONS MUST BE MADE BY 5PM MONDAY, AUGUST 21ST, 2017**. ROOMS MUST BE GUARANTEED BY A MAJOR CREDIT CARD. ALL ROOMS FOR MONDAY (9/6) TUESDAY (9/5), WEDNESDAY (9/6), THURSDAY (9/7), AND SUNDAY (9/10) ARE \$79.00 PER NIGHT PER ROOM PLUS TAX. FRIDAY (9/8) ARE \$199 PER NIGHT PER ROOM PLUS TAX. SATURDAY (9/9) ARE \$249.00 PER NIGHT PER ROOM PLUS TAX. A \$15.00 CHARGE FOR EACH ADDITIONAL PERSON, TRIPLE OR QUAD OCCUPANCY.

PLEASE CALL 1.800.777.8477 and select option 3. YOU MUST STATE THAT YOU ARE PART OF GROUP CODE ACBOT17 AND STATE THAT YOU ARE A VENDOR AT THE ATLANTIC CITY IN-WATER POWER BOAT SHOW TO MAKE YOUR RESERVATIONS AND RECEIVE THE GROUP RATE.

REQUEST FOR EXHIBITOR CREDENTIALS
(Please Type or Print)

FORM MUST BE RETURNED NO LATER THAN AUGUST 18TH, 2017

DATE _____

NAME OF COMPANY _____

The following persons will work in our exhibit on a full-time basis.

Booth exhibitors (9' x 10') are allowed (4) working passes (credentials).

Marine Industry Tent exhibitors (20' x 20') are allowed (8) working passes (credentials).

Boat dealers in water are allowed (10) working passes (credentials).

1) _____ 5) _____

2) _____ 6) _____

3) _____ 7) _____

4)* _____ 8)** _____

*(BOOTH EXHIBITOR (9' x 10') LIMIT)

**(MARINE INDUSTRY TENT (20' X 20') LIMIT)

9) _____

10) _____

NOTE: DO NOT REQUEST CREDENTIALS FOR PERSONS OTHER THAN EMPLOYEES WHO WILL ACTUALLY WORK YOUR EXHIBIT. NO ONE UNDER THE AGE OF SIXTEEN WILL BE ISSUED A WORKING CREDENTIAL. DO NOT PUT CREDENTIALS IN WILL-CALL. DO NOT GIVE OUT YOUR CREDENTIALS TO YOUR CUSTOMERS. ANYONE CAUGHT USING EXHIBITOR BADGES FOR NON-STAFF WILL BE BARRED FROM THE SHOW AND DENIED RE-ENTRY!

Mail or Fax completed form **IMMEDIATELY** to:

In-Water Power Boat Show, Inc.

1650 Market Street, 36th Floor

Philadelphia, PA 19103

Contact: Gina Williams (484) 686-0845 or FAX (215) 732-8266

EXHIBITOR GUEST VIP TICKET ORDER FORM

All In-Water Bulk Space Exhibitors will receive twenty (20) complimentary VIP Tickets. All Marine Industry Tent Exhibitors (20' x 20') will receive sixteen (16) complimentary VIP Tickets. All Booth Exhibitors (9' x 10') will receive eight (8) complimentary VIP Tickets. All other VIP Ticket requests must be ordered and paid for **prior** to show at a rate of \$5.00 per ticket. Beginning October 1st, 2015, all exhibitor tickets will cost \$8.00 per ticket. We strongly advise that you plan ahead and purchase enough tickets in advance to cover all your invited guests. **TICKET ORDERS DUE NO LATER THAN AUGUST 18TH, 2017.** ****VIP Tickets will be sold at the show at the registration table but are limited.

All ticket sales are final; no tickets will be refunded after the Boat Show!

Please send me _____ number of tickets at \$5 per person per day.

Total Enclosed: \$ _____

Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Authorized by _____

Signature _____

*****RETURN WITH PAYMENT IN FULL TO
In-Water Power Boat Show, Inc.
1650 Market Street, 36th Floor
Philadelphia, PA 19103

OR FAX YOUR CC AUTHORIZATION (ATTACHED) TO 215-732-8266.

*******MARINE INDUSTRY TENT (20' X 20') AND BOOTH (10'X 9') TABLE, CHAIRS & 120 AMP ELECTRIC OUTLET. You must fill out this form and fax it to 215-732-8266 by August 18, 2017 or there will not be a table, chairs or electric at your booth. You are entitled to one 8' table, 2 chairs and electric if you request it.**

- Yes, I need electric.**
- Yes, I need one 8' table.**
- Yes, I need two chairs.**
- Yes, I need a canopy.**
- No, I don't need any of the above.**

CONTACT NAME: _____

COMPANY NAME: _____

BOOTH NUMBER: _____

PHONE NUMBER: _____